RCR EVENT/ RCR RESEARCH MISCONDUCT EVENT REPORT FORM FOR INSTITUTIONS

Guidance for RCR Event/ RCR Research Misconduct Event Report Form

Important: This form should be filled up by: Reporter (Whistle-Blower) or institutional staff reporting an alleged RCR Event/ RCR Research Misconduct Event Report.

Definition

1. **RCR Research Misconduct Event(s) is defined as:**
   a) **Falsification**: Deliberate act of making up data or results and recording them.
   b) **Fabrication**: Manipulation of research materials, equipment, or processes, or changing or omitting data or results such that the research is not accurately represented in the research record.
   c) **Plagiarism**: Appropriation of another person's ideas, processes, results or words without giving appropriate credit.

2. A RCR event may refer to RCR Event(s)/ research misconduct event(s) as defined above or any other RCR related Event(s) that may be categorized under one of the following components:
   a) Data Management Practices **b) Conflicts of Interests and Commitment**
   c) Collaborative Research **d) Authorship and Publications**
   e) Peer Review **f) Mentor and Trainee Relationship**

**If the event reported falls within the definition as listed in definition 1 and 2 above, the "whistle-blower" reporting the alleged RCR Event(s)/ RCR Research Misconduct Event(s) should report the event to:*
a) their respective institution according to their research misconduct policies/guidelines, or
b) the institution(s) where the alleged event occurred.

If additional description/ details for any questions are required, add appendix to the end of this document. (i.e., "Appendix 1 – Question 2 etc.)

Q1) Details of Alleged RCR Event/ RCR Research Misconduct Event Reported	
Date & Time of Research Misconduct Event Reported:	**Date:** **Time:**
Reporter's Name/ Institutional Staff reporting:	*(optional)*
Reporter's Designation, Institution/ Organization & Department:	**Designation:** *(optional)* **Institution/ Organization:** *(optional)* **Department:** *(optional)*
Reporter's Contact Details:	**Tel. No.:** *(optional)* **Hp. No.:** *(optional)* **Email address:** *(optional)* **Others:** *(optional)*
When & where did Research Misconduct occur?	**Date:** **Time:** **Institution:** **Department:** **Location (others):**
DSRB / ECOS Reference Number:	**DSRB - Domain _ / ___/ ___ OR ECOS - _____**

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Protocol Title:	(if applicable)
Name of Alleged:	(if applicable)

Q2) Please describe in detail the event of the alleged RCR Event/ RCR Research Misconduct event. (What happened and who was involved) *(Attach supporting documentation to this form where applicable)* Text Field
Q3) Describe the status/outcome of the RCR Event/ RCR Research Misconduct allegation. *(Attach supporting documentation to this form where applicable)* Text Field
Q4a) In your (reporter's/whistle-blower's) judgement, did the alleged RCR Event/ RCR Research Misconduct event affect the rights or welfare of the Research Participant and/or others? *(Attach supporting documentation to this form where applicable)* Text Field
Q4b) In your (reporter's/whistle-blower's) judgement, did the alleged RCR Event/ RCR Research Misconduct event increase the potential risk to the Research Participant and/or others? *(Attach supporting documentation to this form where applicable)* Text Field
Q5) Do you (reporter's/whistle-blower's) have any other comments? *(Attach supporting documentation to this form where applicable)* Text Field
Q6) Does alleged event qualify as RCR Event/ RCR Research Misconduct? *(According to the RCR definition of research misconduct)* □ **Yes** □ **No. Why:**

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